

**Louisiana Fire and Emergency Training Commission Meeting
Meeting Minutes
September 16th, 2015**

Commission Members Present:

Charlie Metcalf	Louisiana State Firefighters Association
Michael Donahue	Chancellor's Designee from LSU
Donald Milligan	Louisiana State Firefighters Association
James Wood	Louisiana Fire Chief's Association
Chad Major	Professional Firefighters Association of Louisiana
Louis Romero	Professional Firefighters Association of Louisiana
Martino Latino	Louisiana Fire Chief's Association
Dan Wallace	(Proxy for Butch Browning)
Karen St. Germain	Louisiana State Representative, Governor's Appointee

Commission Members Absent:

Butch Browning	State Fire Marshal
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In Attendance:

Loree Ramezan	FETI
Christine Melancon	FETI
Carey King	FETI
Eddie Pyle	FETI
Wayne Cruse	FETI
C. Keith Bennett	FETI
Kathe Jones	FETI
Kevin Fontenot	
Mark Stewart	LFCA
Tommy Sanders	DSFD
Jason Populus	DSFD
Nathan Chauffe	FETI
T. K. Devall	FETI
Andrew Delghardt	FETI
Dwayne Thevis	IPFPD #1
Clarence Clark	St. Mary District #1
Brian Castille	St. Martin Parish FD
Jarrick Batiste	St. Mary District #1

The Louisiana Fire and Emergency Training Commission meeting was called to order. Pledge of Allegiance was led by Louis Romero. Invocation led by Dan Wallace. Chad Major called the roll and announced that a quorum was present. The meeting began.

Chairman's Report

Mr. Major presented his report. He stated that they had not met in awhile, but in the time away, the leadership conference had been held in Eunice. He was not able to participate, but he had heard only positive things from it. He commented that they seemed to be outgrowing the site there which was a good thing. He hoped that they would continue to have the conference in the future because it was advantageous to those who attended. He asked if there was anything that anyone wanted to add. Mr. Dave Casey stated that he thought they already had preliminary reservations at LSU-E on campus for the performing arts auditorium for the next year. At this time, Mr. Major stated that since they had not met in awhile there really was nothing else to address and he ended his report.

Director's Report

Mr. Dave Casey began his report. He stated that they had excellent feedback from the attendees from the conference. Next year, the main two speakers would be Jim Duffy who was very focused on firefighter safety and Bill Guston. He informed the group that the day before they had their first strategic planning group meeting at LSU in Alexandria. Ken Fontenot was the facilitator. It went well for the first meeting. They were just trying to get the basics in, and where they were at and what they had done over the last year. They went over the status of the current props. They didn't get any proposals though since it was their first meeting. The next meeting was already scheduled and he stated that he would be bringing a proposal then. He had not wanted to appear too pushy or hasty. He felt that it was a good meeting and it had very good attendance with a lot of positive exchange.

He then updated the group on the women's dorm. The latest report was that the required IT survey had been completed. There were actually no IT requirements in the building, but they were still required to have the survey done. The state fire marshal had approved the plans. They had also approved the exemption that the architects had put in for. Mr. Metcalf asked what the cost of the required IT survey was. Mr. Casey stated that he did not have that, but he was sure there would be a charge because an engineering firm had performed it. Even though it seemed unnecessary, it was part of being under the LSU umbrella. There were requirements that had to be fulfilled. Some discussion ensued regarding doing costly things such as the IT survey that were viewed as useless.

Mr. Casey moved on to mention that ISFSI had received a grant through AFG and they brought in the 8 hour Modern Fire Attack class in Shreveport. Shreveport had not been as well attended because of a funeral for a police officer there. Many that would have attended were at that funeral, but there was still a good turnout. Train the trainer was done on that Friday and there was a charge for that.

On the AFG grants, the A prop had arrived already and it was set up so they could take a look at it afterwards. He felt that they needed to do some more training on their personnel for it. It was not just a box that you could light a fire in. It had the thermal couples and the temperature monitoring. It was used very nicely at the conference. The new B prop had just arrived recently and they had done the initial training on it, but there were a lot of moving parts to it so he felt that they needed to do some training for their instructors before hitting the road with it. It was also set up outside for them to view. He also mentioned that the two props that were put out of commission due to age were replaced with two new trailers out of their existing budget. Rusty Lenard had taken on the work for that and the regional guys had laid them out. It was basically a rat run, but there was actually a bedroom in there. There would be a couple dozen configurations when they were done. There would be stairs that would come in, go out, and reverse. The aim was to get both of them ready by Christmas.

At this point, the chairman asked if there were any questions or discussion on what had been covered so far in the director's report. Mr. James Wood asked about a policy change supposedly issued by LSU in regards to the props. Mr. Casey stated that where they were at right now as the budget was sitting that it would actually cost more to move the props and the props would require more instructors to go with them along with the cost of fuel and transport, etc. It is a balancing act. They could do props but they had to reduce the three night sessions for those areas. This was one of the items that they had taken to the strategic planning for their input.

Last year, they had issues with several of the props such as the gas prop, the mobile maze, the survival trailer, and the flash over. The flash over was fixed. The gas prop had been replaced and with more instructor training would be made available. The Class A as well would also be available after more instructor training. They were looking at Christmas having the mobile maze and the flash over done. He did say that they needed to figure out how to cost this out better. He could tell them how many three night sessions they did last year, but the cost would be without the props. They could look at the year before that they had props, but poor attendance in a lot of the areas which was why he had taken it to the planning group to be addressed. They had weekends planned already which would not change the one night sessions on the schedule. He felt that they would get more for attendance and cost if they went to Saturdays for an areas training. It was not cost effective to go to each station.

Mr. James Wood asked how far over the attendees would have to go. He asked because of a current lawsuit pending in Houma that involved volunteers who allegedly left their jurisdiction unprotected while going one parish over to attend training and a house fire occurred. As well, he mentioned that if they went to regional or area wide training, he would have to send everyone he had outside the parish and that would leave his station depleted. Mr. Milligan felt that ideally the new props should be available within the parish and he asked if they could begin scheduling for the next year. Mr. Casey stated that they could. They were planning on hitting the mini-schools for sure. They would not be bringing in the burn prop if the school already had one available. They have not done much of the other scheduling however. He stated that he was waiting on the planning group to put together some things and get with him. He added that they did have the ability to get it into the parishes, but he asked them to bear in mind that if they planned to hit every parish alone with the burn unit then it would take them a long time to complete that which is why they were discussing doing regional sessions and area training. He felt that they should be focusing more on areas that were trying to finish the Fire Fighter 1 Training to support that. However, everyone was entitled to use the props so they would not discriminate. He confirmed that they could begin to schedule the props for the beginning of 2016.

Mr. Wayne Cruse brought up that maybe they should take a step back and look at the whole picture. He stated that it was great to talk about moving the props here and there, but where would they get the vehicles to do this or the money to pay for it. Mr. Milligan asked just how much control they had over the budget. Mr. Casey stated that he did not have any control over what they received from the legislature. Mr. Milligan rephrased his question and asked how much control was given on where the monies would be spent. Mr. Donahue said that they had 100% control. Mr. Casey added that when they laid out a budget and the numbers matched up to the needs, then they had complete say in where the monies would be spent. He added that obviously there were expenses that they had no say over such as LSU fees, etc., but as far as where they spent money in regards to training, he controlled that. Mr. Donahue stated that the budget was currently \$3.176 million. Immediately, \$1 million went to salaries that were training for fighter fighters only. This included Dave, certification, recruit academy, and regional salaries. Also, there was a portion (approximately half) spent on administrative expenses

including 7 people in the office, and support staff there as well. It amounted to a little over \$1.3 million of the \$3.1 that was used exclusively for training and that Dave had exclusive control over to spend where he saw fit.

Mr. Milligan argued that he did not feel that they did have 100% control. Specifically, he mentioned that they bought a water filtration system. Mr. Casey stated they pay a portion of facilities. He stated that they did have to do some negotiating and working back and forth to determine how much was going to be paid from where. Some discussion ensued regarding who determined the percentage coming from the stat debt monies and how that percentage was derived. Mr. Donahue clarified that the percentage was determined by an accounting mechanism based on state accounting laws. He offered to share that information in detail if he needed to. It could not be changed from one monetary item to another. He stated that once the accounting principle was adopted, it could not be changed midstream. Their current accounting mechanisms were based off of revenue. They could do revenue or participants and he felt that if they did participants and contact hours, the municipal fire service would suffer dramatically in the budgetary allocation or the shared allocation.

Mr. Milligan still expressed concern that too much was being spent at the facility and not out in the field. He was concerned as well about the lack of vehicles to tow the props. Mr. Casey stated that there were discussions that they might be approved for grants to buy a new burn building. Mr. Dan Wallis suggested that they look into hiring hotshot drivers. Mr. James Wood commented that he completely agreed with the regional model for Fire Fighter 1. However, his concern was that as far as the in-service class if they stopped delivering those then they would see their numbers drop which would bring in a budget issue. He also mentioned that it was difficult to get people to attend on Saturdays. Mr. Casey stated that the only budget consideration would be for the cost of offering the classes themselves, but they were not budgeted based on the amount of students that attended. The intent of the area training was to centralize it to a point that they had higher attendance. However, the intent was not to have people crossing two parishes to attend training. They did not want to have to pay for a lot at several small locations and not have a lot of people there. This had been happening quite a bit. It was believed that the reason for the low attendance was the change of their demographics in the fire service and who was actually in the training. As well, he felt that they had hit saturation in some areas. The strategic planning group had hit on a lot of those points and had given everyone a chance to vent, discuss and try to find solutions.

Ms. St. Germain asked if he had a dollar amount for what it would take to have the new props and programs ready to go. Mr. Casey stated that other than vehicles, he had the monies. Mr. Donahue stated that if they looked at their plant fund then there was enough to buy two vehicles and not upset anything easily. Last year, \$86,000 was added to the plant fund which meant they could go to state contract and buy a couple of \$42,000 vehicles. The only hold-up was the division of administration. He thought there was a freeze on the acquisition of new vehicles. Mrs. St. Germain clarified that it did not apply to them because these were for fire and emergency training. Mr. Casey thought that they were at their threshold of an allocation of vehicles. Mr. Donahue stated that they would have to buy a surplus of vehicles or get an exemption to expand the fleet which was where the justification would come in. With the exception of three vehicles, all the other ones had personal assignment or specific duties. The general shared fleet consisted of three vehicles. Ms. St. Germain asked if those were the only ones that were considered state. Mr. Donahue stated that no they were all state vehicles. Mr. Major stated that they were at the cap of their allocation of stated vehicles which was why they would need to ask for an exemption to expand that. He felt that it would be easily explainable since they were putting more props in service.

Mr. Steve Gervais commented that there were only two actual vehicles available to haul props and they had 4 or 5 mobile props that could be hauled to various locations. Ms. St. Germain commented that all agencies were facing similar issues. She felt that they had a great argument and they needed to set up a meeting with Christy Nichols to work this out. Mr. Donahue added that one of the available vehicles was not really cost efficient because it was a full blown Peterbilt and the same job could be done with a 550 truck. Mr. Casey stated that for a change the money was not the hang up, but the process was. Ms. St. Germain stated that she would work on it.

Mr. Wayne Cruse asked if the goal was still to have at least ten students in each class to make it worth the cost of putting on the prop class. Mr. Kenn Fontenot stated that they had discussed it at length and he had asked Wayne work on the figures to show where the cost would break even. The point was not to make an exorbitant amount of money. The question was though where did it become feasible and how many students would each class require for it to break even. They could not charge the actual cost of the class to the students if there were only a few because the amount would be astronomical. For example, if one group showed with 80 students then that was well worth it, but if another group only had three then their name may be marked off the list for awhile because it would not be cost effective. What it would come down to was the budget reality and the resource reality. It would come to whatever the Commission decided would be the priority.

The term that they had decided to use was area instead of regional which may represent parish wide, multi-parish, weekend school which would culminate some fire fighter modules, etc. Brian and them would be going back to the agencies that they were elected to represent and ask them what did they want to see in the program. There was going to be a 12 hour class called "Instructional Techniques for the Company Officer" that would be resurrected which would give a qualified person the teaching and methodology so they could do a lot of the classes in-house. Mr. Milligan asked if they had set a goal of when they would meet again. Mr. Fontenot stated that their next meeting was scheduled for October 27 in Alexandria.

Mr. Steve Gervais mentioned that there was a brainstorming idea to have a pre-registration for props so as to make the most of the scheduled classes and assist in knowing whether or not a scheduled class was going to be cost efficient for FETI. Mr. Milligan felt that if an area that scheduled props had 20 signed up and only 15 attended then they should have to cover for the 5 missing. He commented that they needed to quit hauling props and just throwing money away. Mr. Wood reminded them though that the budget wasn't based on the amount of students attending, but it covered for the amount of classes given. However, the goal was to service as many students as possible with each class.

Also, Mr. Wood pointed out that the way they were moving with the class scheduling needed to be communicated more effectively. In reality, with his department, they did not actually need to use LSU for training because they had the equipment to train their people. He urged them to be careful about only scheduling in areas that could supply large groups of students because then it would leave the smaller stations and departments who needed LSU more without necessary training. Mr. Martin Latino asked what would go into the decision to pick out the location to bring in props or classes in remote areas or parishes. Mr. Casey answered that the regional managers would meet with the fire chiefs in that specific area. Basically, all their scheduling had been done that way.

Mr. Casey stated that they were trying to gear up for the changes with the PIL. They knew there would be a real push for the Instructor and the Fire Officer. They were still progressing on the Hybrid Fire

Officer 1. He felt that it was going to be very popular because it was so much more accessible for career and volunteer. It was a stronger program and it was taught by each department which they could not teach. They taught middle of the road, but this program would let them do the specifics to each agency and work with whoever the chief officer assigned to the department to work with the students. This concluded the presentation and discussion of the director's report.

Certification Report

Mr. Steve Gervais presented his report. He wanted quickly go over his year end which he had planned to do back in July. There were some different numbers as compared to the report that was given as the conference back in June. They were getting their online test requests more regularly within the 7 day deadline. They had ceased as of July 31st accepting the old test forms. The staff had been doing well over the last few months communicating the change to the students. Electric confirmations were being done within 2-3 days before the test dates and those receiving them were actually reviewing them and sending back edits and changes to those. It assisted tremendously with accuracy. Electronic test results had been taking 1-7 days to get back. In regards to the electronic shift they had made to their processes, he felt that it had greatly improved and would continue to do so throughout the years to come.

An area test site was planned and it was going well. There were other implications of why it would not work for training. People had to drive to the site, but there had not really been any complaints or issues with that. They were trying to keep it reasonable and bounce the location around a bit. Mr. Metcalf asked if they were still trying to accommodate people who would call and say that they had 20 recruits that needed to test and wanted to schedule a time. Mr. Steve Gervais stated that they would. They did like to have that planning to make sure they can carve it into the schedule. However, they want to make sure they could host that site when it was convenient to the recruits.

There was a new site request form which was different from the test form. In the past, they were one and the same. But if someone wanted to host a site, they liked to have that request 30 days in advance. The reason was because they needed to make sure that the days requested were available, etc. Fire 1 & 2 test banks were being updating. Hazmat Awareness and Ops had been added. They were seeing about an 8% increase in the overall scores in Ops. In review right now are Hazmat Tech and Industrial Fire Brigade with the exception of interior which should be done soon. The process had also been started with Fire Instructor 1 and Fire Officer 1 to get them updated. The goal was to get these situated and then have a rotation on all test updates of 4-6 per year so that he would not be updating all the tests at one time in one year. It could get expensive and it was a lot of work.

IFSAC reaccreditation would try to reschedule a site visit for February or March of next year. Their accreditation would be up in April of next year. He had already sent in the application and the dates. They were just waiting to hear back. Revenue reports have the final numbers for certification at \$155,000 and some change which was a 42% increase from last year and a 24 ½% increase from the highest year within the last five. Individually, with exam numbers were at 5,241 which did not include re-test and some other things. There was a 20 ½% increase in the lower level, \$15 Awareness Ops and Fire 1 & 2, \$30, .8% increase and it would probably go up higher with the PIL with Instructor 1 and Officer 1. The most significant increase was 68.8% in the industrial side likely because of the promotion of certification with industrial fire.

Coming next was the new computer software. They were evaluating grading software very closely and they would be releasing that. They were getting with the company's other features that could be turned on to test and then make a decision to implement it. He was trying to come up with some kind of test candidate numbering system. They were moving away from the former staple and paper and transitioning to exam booklets. They looked more professional with the card stock on the outside which would protect their pages. Doing it this way actually cut the amount of pages in half which in turn reduced cost. They would be adding a customer satisfaction questionnaire soon and attaching it with the exam results email.

Goals for next year included a modest 10% increase in exams, putting promotion out there to get things moving, to gain a 5% increase in revenue, and to achieve IFSAC reaffirmation and reaccreditation and do an update on 4-6 test banks per year. He believed they had in their packets a certification program requesting proposal. He had done some research and found that the last time that there was any type of certification price increase was back in 2003 which bumped up the prices to what they were now. Pricing varied throughout many other facilities and there was not a lot of consistency. He tended to think the reason for it was because of how the test facilities were funded.

Essentially, they have the new LSU Proboard accreditation which had now precipitated all the changes and recommendations. Back in June, he had met with the CAC and brought up this proposal. He had come up with the initial numbers and through the CAC discussion came to a consensus that the constituents would be able to accept a \$5 increase on municipal. From the industrial standpoint, the price would increase by \$20. There would be no change in the transcript charge. Duplicate certificate would increase by \$10. There would be no change for reciprocity. The new LSU Proboard certificate printing would be \$20. The price changes would not go into effect until January 1, 2016 with the exception of the price point for the printing of the LSU Proboard certificate because they were currently receiving requests for these.

Mr. Donahue asked if the LSU Proboard certificate was going to cost more than an IFSAC and if so could you have your choice. Mr. Steve Gervais stated that they would have their choice. Whatever you wanted to take, one certificate was going to come with each test request. If you chose to have a Proboard certificate rather than an IFSAC or if you wanted both, they would go through and make some changes on the forms. Mr. Metcalf asked for confirmation that the default certificate would be IFSAC. Mr. Steve Gervais confirmed that was correct. Unofficially, the Louisiana Fire Service had adopted this default and fortunately, PIL had actually removed specific language from the new schedule. Currently, IFSAC certificates were being issued when testing was completed and then if the student wanted the Proboard then they had to apply for it through Proboard in Boston to get their Fire Fighter 1 certificate.

Now, the students would not need to apply for the Proboard. They could print them for the students. It mostly came into play with the industrial clients. Mr. Metcalf asked how much of the \$20 fee did they actually get to keep. Mr. Steve Gervais stated that with the way it stood now, LSU certification kept nothing. Even though they only had to pay Proboard \$5 for the seal for each certificate, the cost of production of the blanks, the cost of giving the exams, and the cost of sending the applications in bulk to Boston themselves instead of individual students doing it sliced up the \$15 profit they were making on each certificate. Mr. Milligan asked how close the increase would put them to being self-supported. Mr. Steve Gervais stated that he needed about \$250,000 to make it self sufficient and based on rough numbers from last year, they would be bringing in about \$175,000 to \$180,000 in revenue. They could increase the number of tests or they could increase the prices again.

They were not there yet, but they were moving in the right direction. Mr. Metcalf asked if he could fill in the group on the changes to the CAC. Mr. Steve Gervais stated that for quite some time with the Proboard visits, they recognized our industrial certification, but they also recognized that they did not have adequate industrial representation for that sector. For several months, he had tried to get the word out to industrial folks and he ended up not being successful. Ultimately, he asked Sam, the IFC industrial representative, and he was definitely willing so now he was a part of their CAC, filling in the industrial role. He had also talked to Ken off to the side and pulled some interest for being a member of their group, but usually the only way to add someone was if there was an opening and someone wanted to get off of their term. He wanted to add Ken to be involved because he was a part of the NAPA as one of the committee members for both 1001 and 1002 and he dealt with the same things they did in deciphering the difficult subject matter of NFPA. He had felt that it was important to have someone who understood what was going on at the earliest levels of NFPA. So what he ended up doing was adding an ex officio, non-voting position for him who was basically there as a part of the group and when there were questions or he wanted to give updates to the NFPA and what he knew about it, he could.

Another change involved an attrition type thing. Chief Johnson, the training chief, had retired so he had been replaced and his successor, Chief Keith Lang, had agreed to finish his term. Mr. Metcalf asked if he had seen any issues with the adjunct test proctors. Mr. Steve Gervais stated that they had not seen any major issues and they did want to expand their proctor base. They had a couple of pocketed areas that were starting to get into testing, but were lacking the proctors. The goal was for proctors not to have to drive 2 ½ hours to take a test.

One small issue they had had was their boxes coming back to them ripped open. So he was thinking about getting some pelican case boxes that had a combination lock. They were more expensive, but they were durable. Mr. Romero asked when the pilot program for Fire Fighter 1 was going. Steve stated that as far as the pilot program for Avoyelles, it was relatively completed. He asked them to remember that Avoyelles was actually a modular traditional formatted training with modular testing. So what they were doing in the certification component was the modular testing. He personally was not excited with the overall final numbers, but as of today, 10 people had successfully passed the modules, completed everything, and had either already gotten their Fire fighter 1 or would be sent it. They had just set up a re-test for several people who needed to re-test modules. For the certification for Acadia and Vermillion, they had not gotten any test requests on that. He knew that Vermillion for sure had completed their Hazmat Awareness and Ops which was a pre-requisite to getting starting in the Fire Fighter 1 program.

Mr. Wayne Cruse stated that at the meeting last night they were supposed to discuss the practical skills location. Mr. Louis Romero commented that first of all they had issues in Acadia parish. They had several fire chiefs that had sent emails who had not been notified. They had four people that had completed module one out of everybody that signed up. The guys with District 11 couldn't even access it and they had tried to contact someone about this. He realized that Wayne had been out for a couple of weeks but even the fire chief had tried to contact them but still had not heard anything from anyone. These guys had not even started the program yet because they were having trouble logging in. He didn't feel that this was a fair situation. He stated that there had been email after email without response. He stated that the guys could not even log on to begin to take the module one training and skills.

Mr. Wayne Cruse stated that he could show them the email responses where he had notified these guys to contact J & B since they themselves had no control over the access to the site. The technician team there had assisted everyone with their access. He did know that he still had an issue with one person because he accessed the code in the wrong way and he did not get into the instructor led class. He did not follow the instructions that had been sent out and so he could not access any of the information. Mr. Steve Gervais did remind them that these programs were pilots and what they had done in Avoyelles was an instructor led modular format and what they did in Avoyelles was completely different than what they were doing in their area. Avoyelles was an instructor led modular program with modular testing. What was happening in Vermillion and Acadia was 100% online and computer based as a pilot. When you were involved in a pilot program, it was with the understanding that things would not always be smooth which was why they did not just open the floodgates and just start writing policy. This type of training was unconventional and they did not control J & B systems as Mr. Wayne Cruse had said. He felt as an instructor that J & B technical support had been excellent. It was better for the user to contact J & B directly rather than going through Mr. Wayne Cruse as an intermediary. Mr. Louis Romero asked if they could hold off on Modular 2 for thirty days until the Rayne fire chief could get his guys who had not even registered to do Modular 1. The Rayne fire chief said that he had gotten an email announcing the pilot program but he had never received the email with the registration instructions.

Mr. Wayne Cruse stated that he had sent out the email and also, they had had a meeting in Acadia parish with about 40 people in attendance regarding this. He added however that he did not have a problem holding up the program to allow them to catch up, but that the problem was that they were holding up other people for some that were not following the rules. Ms. St. Germain felt that they needed to have a phone conference.

Mr. Dwayne Thevis stated that the whole new online Module 1 system was a whole lot more confusing than the initial Fire Fighter 1 program that they had started online. The students were saying that it was harder to navigate than the one they had done at LSU. Mr. Steve Gervias stated that he appreciated the feedback and that was what they needed to hear. It was a pilot program so they needed to know if it was going to work or not. Mr. Metcalf stated that it may not be altogether bad but that they just may need to take a look at it and do some more remedial instruction. It was a pilot so it may not be completely smooth. Mr. Wayne Cruse stated that he did not know what the actual issue was with the Rayne fire department. Chad from District 11 had actually taken the lead in setting up the pilot for the Acadia parish. He stated that he would be glad to go down and meet with them and hold up the pilot to get them started. Mr. Chad Major felt that they just needed to figure out the communication issues they were having and get everyone on the same page. Mr. Steve Gervais reiterated that communication did need to improve, but some things would not be able to be handled by FETI and the students would have to go through the proper channels to get the help they needed. He encouraged them to continue to give them feedback in regards to the pilot so that they could work out any issues they were having before the planned rollout in January. This ended the certification report discussion.

Financial Report

Mr. Donahue presented his report. He directed to their attention to the most important numbers. The statutory dedicated funding grew by approximately \$100,000 and of that, \$82,866 flowed to the plant fund. The current plant fund balance which was solely at the discretion of Dave Casey is \$1,182,364. Per Dave Casey, there were a few balls in the air regarding the new burn prop. The grant won't cover concrete, etc. There were no unusual or one time expenditures in July or August. The chairman asked if there were any questions regarding the financial report. None were voiced.

Old Business

No old business was addressed.

New Business


Mr. Major at this time asked if there was anything Mr. Kenneth Fontenot would like to add at this time. He did not have anything add. Mr. Major entertained a motion that the committee supports the CAC's recommendation for the fee increase. Mr. Metcalf moved to accept the fee increase and Mr. Latino seconded the motion. None opposed. The motion carried unanimously.

Mr. Major then recognized Ms. St. Germain for all her hard work for the fire service in the state. She would soon no longer be in her current position. She had been a long time champion of fire service and she would be sorely missed.

Mr. Casey reminded the Commission members that the mobile props were setup for viewing after the meeting.

The next meeting was scheduled for November 4th at 10:00 am.

Motion to adjourn was entertained by Mr. Major, no motion or second was heard. No objections were voiced. Meeting was adjourned.



Approved by: Chad Major

12-10-15
Date: